



JOB ANNOUNCEMENT

Certified Firefighter/ EMT/ Apparatus Operator

Full-Time/Part-Time

Exempt or Non-exempt

Closes Open until filled

City of Social Circle Department Name

Page 1 of 3

Social Circle is a historic community that is located approximately 45 miles east of Atlanta in the Historic Heartlands section of Georgia in rural Walton County. The population of the city is approximately 5000. We are a small town with a big heart, and we are a community proud of its history. We are actively seeking ways to maintain our small-town atmosphere, to preserve our quality of life, and to create the best business climate for quality growth. We believe that Social Circle is "Georgia's Greatest Little Town." Our pride in our city is reflected in our community's commitment and dedication to excellence. The City of Social Circle is an equal opportunity employer, and we maintain a drug free workplace.

JOB SUMMARY

This position is responsible for the operation of fire apparatus. Responding to emergency scenes to perform fire suppression, emergency medical, rescue, and hazardous materials mitigation duties. An incumbent in this position may be designated "Firefighter/EMT Basic, Intermediate, Advanced, or Paramedic"

MAJOR DUTIES

- Responds to emergency and non-emergency calls for service.
- Participates in the department's fire prevention operations.
- Operates heavy firefighting and mechanical equipment; lays out lines; operates pump to provide correct suppressant flows.
- Performs Interior Fire Suppression operations in conditions that may include high heat, limited or zero visibility and hazardous environments.
- Responds to emergencies and calls for assistance.
- Responds to calls for assistance involving emergency medical situations, including cardiac problems, breathing difficulties, childbirth, strokes, diabetic seizures, sports and automobile injuries, and other traumatic and medical incidents.
- Obtains medical histories and current event information; determines appropriate aid in accordance with guidelines.
- Provides medical assistance to victims of fires and other incidents.
- Stabilizes patients and transports them to appropriate facilities as needed.
- Responds to and takes appropriate actions at hazardous materials incidents.
- Ventilates burning buildings by opening windows and skylights or by cutting holes in roofs and floors.
- Adheres to city and department rules, regulations, policies, and procedures.
- Inspects equipment and apparatus to ensure proper functioning.
- Inspects and checks conditions of fire hydrants and water supply sources; maintains, services, cleans, tests, and performs minor repairs to fire apparatus, pumps, generators, and emergency medical equipment.
- Participates in the cleaning and maintenance of quarters and station facilities.
- Performs related duties.



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MINIMUM QUALIFICATIONS

- Knowledge and level of competency commonly associated with completion of specialized training in the field of work, in addition to basic skills typically associated with a high school education.
- Sufficient experience to understand the basic principles relevant to the major duties of the position, usually associated with the completion of an apprenticeship/internship or having had a similar position for three years.
- Possession of or ability to readily obtain a valid driver's license issued by the State of Georgia for the type of vehicle or equipment operated.
- Ability to meet current requirements set forth by the National Fire Protection Association and the Georgia Firefighter Standards and Training Act.
- A minimum 18 years of Age.
- NIMS Compliant (as required by national standard, must be obtained in 6 months)
- Certified Firefighter (as required by Ga. Firefighter Standards and Training Council)
- NPQ Firefighter II 2008 Ed. (must be obtained in 12 months)
- Meet all Requirements of Section 4-09 Firefighter
- State of Georgia EMT-B or Higher by DHR and State Office of EMS Standards preferred, or ability obtain appropriate state EMS certification at level of EMT-A within 18 months for continuation of employment

Salary/ Benefits:

Salary Range begins at \$47,281.62 based on qualifications, experience, additional compensation is given based on level of EMS Certification.

- Retirement – Georgia Municipal Employees' Benefit System defined benefit plan
- Position covered by Social Security
- 457B plan available
- Health Plan – City paid for employee through Humana
- Dental Plan – City paid for employee through Americas Dental
- Life Insurance – City paid for employee through Humana
- Short and Long-Term Disability through Standard
- Vacation and Sick Leave Accrual
- Vision through Humana
- Flexible Spending Account (FSA)
- Health Reimbursement Account (HRA)
- 10 paid holidays annually
- Annual Training Bonus
- Additional benefits available through payroll deduction



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Page 3 of 3

How to Apply:

Submit a completed Fire application to:

City of Social Circle ATTN:
Firefighter/EMT Vacancy
P. O. Box 310
Social Circle, Georgia 30025

Application forms and more information:
Available online at www.socialcirclega.com
City Hall 770-464-2380
Fire Department 770-464-0621